

## 2023 Payroll Calendar - NonExempt

Pay #	Start Date - Sunday	End Date - Saturday	Check Date
1	12/11/2022	12/24/2022	Friday, January 13, 2023
2	12/25/2022	1/7/2023	Tuesday, January 31, 2023
3	1/8/2023	1/21/2023	Wednesday, February 15, 2023
4	1/22/2023	2/4/2023	Tuesday, February 28, 2023
5	2/5/2023	2/25/2023	Wednesday, March 15, 2023
6	2/26/2023	3/11/2023	Friday, March 31, 2023
7	3/12/2023	3/25/2023	Friday, April 14, 2023
8	3/26/2023	4/8/2023	Friday, April 28, 2023
9	4/9/2023	4/22/2023	Monday, May 15, 2023
10	4/23/2023	5/6/2023	Wednesday, May 31, 2023
11	5/7/2023	5/27/2023	Thursday, June 15, 2023
12	5/28/2023	6/10/2023	Friday, June 30, 2023
13	6/11/2023	6/24/2023	Friday, July 14, 2023
14	6/25/2023	7/8/2023	Monday, July 31, 2023
15	7/9/2023	7/22/2023	Tuesday, August 15, 2023
16	7/23/2023	8/5/2023	Thursday, August 31, 2023
17	8/6/2023	8/26/2023	Friday, September 15, 2023
18	8/27/2023	9/9/2023	Friday, September 29, 2023
19	9/10/2023	9/23/2023	Friday, October 13, 2023
20	9/24/2023	10/7/2023	Tuesday, October 31, 2023
21	10/8/2023	10/21/2023	Wednesday, November 15, 2023
22	10/22/2023	11/4/2023	Thursday, November 30, 2023
23	11/5/2023	11/25/2023	Friday, December 15, 2023
24	11/26/2023	12/9/2023	Friday, December 29, 2023

### Submission Deadlines:

Employees must submit timecards no later than noon on Monday after the payroll end date.

Managers must approve timecards no later than the end of the day on Tuesday after the payroll end date.

\*Pay periods 5, 11, 17 and 23 are 3 week pay periods.